

**MINUTES OF THE MEETING OF THE
WEST YORKSHIRE AND YORK INVESTMENT COMMITTEE
HELD ON WEDNESDAY, 3 JANUARY 2018 AT COMMITTEE ROOM A,
WELLINGTON HOUSE, 40-50 WELLINGTON STREET, LEEDS**

Present:

Roger Marsh OBE (Deputy Chair)	Leeds City Region Enterprise Partnership
Councillor Barry Collins	Calderdale Council
Councillor Denise Jeffery	Wakefield Council
Councillor Peter McBride	Kirklees Council
Councillor Alex Ross-Shaw	Bradford Council

In attendance:

Councillor Andrew Waller	City of York Council
Melanie Corcoran	WYCA
Angela Taylor	WYCA
Kate Thompson	WYCA
Ruth Chaplin	WYCA

31. Apologies for Absence

Apologies for absence were received from Councillors P Box, I Gillies and R Lewis.

32. Declarations of Disclosable Pecuniary Interests

In respect of agenda item 9, Growth Deal: Call for Projects – Next Steps (Institute for High Speed Railways and System Integration, University of Leeds), Roger Marsh declared an interest as a member of the University of Leeds Council.

33. Exempt Information - Possible Exclusion of the Press and Public

Resolved – That in accordance with paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, the public be excluded from the meeting during consideration of Appendix 11 of Agenda Item 8 on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information and for the reasons set out in the report that in all the

circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

34. Minutes of the Meeting of the West Yorkshire and York Investment Committee held on 9 November 2017

Resolved: That the minutes of the West Yorkshire & York Investment Committee held on 9 November 2017 be approved and signed by the Chair.

35. Governance Arrangements - Appointment of Business Investment Panel Members

The Committee considered a report of the Director of Resources which sought approval for the appointment of private sector co-optees onto the Business Investment Panel.

In approving the proposals it was noted that membership of the Business Investment Panel would now comprise a total of 5 WYCA/local authority members and 5 private sector members. Details of the members retiring from office and the new appointments were set out in Appendix 1 of the submitted report.

Resolved: That the West Yorkshire & York Investment Committee co-opts members to the Business Investment Panel as set out in Appendix 1 to the submitted report.

36. Leeds City Region Growth Deal Delivery

The Committee considered a report of the Director of Delivery which provided:

- An update on progress made on the implementation of the Growth Deal Programme.
- The criteria to be considered in relation to the de-commitment of Growth Deal projects.
- An update on current activity relating to the forthcoming 2019/20 Growth Deal Review and to seek approval for an allocation of £400,000 to undertake the work required in preparation for the Gateway Review.

The dashboards for the Growth Deal and West Yorkshire plus Transport Fund (WY+TF) were attached at Appendices 1 and 2 of the submitted report. Members noted the projects that continued to be rated as Red, escalated to Red and de-escalated from Red which were listed in the report.

Members discussed the Growth Deal programme and WY+TF and the proposed criteria for the de-commitment of schemes which were set out in Appendix 3. In recommending their adoption to WYCA, it was considered that de-commitment should be a last resort and WYCA would work with project sponsors to support the successful delivery of their programmes and projects. It was noted that before projects are formally recommended for de-commitment, this would be agreed with the relevant local authority. In respect of WY+TF projects, it was proposed that the fund be re-profiled with projects phased over a longer timescale rather than de-commit projects. This would allow for projects with the potential for early delivery to

be included within the programme. It was noted that an Investment Committee members/officer workshop would be held in March 2018 and the local authority Leaders would be welcome to attend to discuss scheme performance and proposed re-profiling.

It was noted that there was a need to identify projects which are currently not progressing or making sufficient progress. It was suggested that projects which have not been spending allocations must be able to demonstrate progress has been made against key milestones by 28 February 2018, to allow discussion of returns at the March workshop, which will inform recommendations to be made to the Investment Committee at their meeting to be held on 5 June 2018.

The last meeting had been attended by Network Rail where concerns had been raised in respect of the delays to schemes which were important in delivery economic growth in the North and the Government's Industrial Strategy. Whilst welcoming the progress in some areas members reiterated their concerns regarding delays to schemes due to Network Rail and asked that they be invited to attend the next meeting.

The Committee was provided with an overview and update in respect of the Growth Deal Gateway Review. It was reported that four local Evaluation Plans and costed resource plans have been developed by SQW consultants, WYCA and scheme promoters and details were outlined in the submitted report. A project ceiling budget of £400,000 has been identified by Government to undertake the Gateway Review exercise in the Leeds City Region, including all lead-in activity and reporting to Central Government. Members were advised that this figure had been challenged and a breakdown of the costs had been requested. It was reported that WYCA was working with other LEP areas to reduce the figure and it was possible that some of the initial work could be undertaken in-house to reduce the expenditure.

Resolved:

- (i) That the progress towards the implementation of the Growth Deal be noted.
- (ii) That Growth Deal project be given until 28 February 2018 to demonstrate they are making satisfactory progress. Progress will be considered further at the meeting to be held on 5 June 2018.
- (iii) That, the Investment Committee recommends to WYCA approval of a maximum of £400,000 from the Growth Deal to fund the Growth Deal Review activity.
- (iv) That Network Rail be invited to attend the next meeting of the Investment Committee.

37. WY+TF Transformational Programme Update

The Committee considered a report of the Interim Director of Policy & Strategy which brought forward proposals and capital funding approvals for the West Yorkshire plus

Transport Fund (WY+TF) and Growth Deal Transformational Fund.

Members noted the 3 schemes which had been approved by WYCA for development through the WY+TF Transformational Fund:

- South Featherstone Link Road
- York Outer Ring Road Dualling
- North Kirklees Orbital Route

It was reported that Bradford Council had submitted Bradford Interchange Redevelopment as their priority scheme for development and Calderdale, Leeds and WYCA were considering options for their priority schemes. It was noted that Calderdale had not yet been able to submit a bid due to resourcing issues and options to help them achieve this were being considered. It was expected that once schemes have been submitted by all the authorities between £2m - £2.5m of the total £12.5 m WY+TF Transformational Project Fund will be allocated.

The Committee noted the proposals to build on the schemes already in development and also to develop the broader strategic pipeline, based on the emerging conclusions of the LCR HS2 Connectivity Strategy. It was reported that WYCA had approved the next stage of work development of the 'Inclusive Growth Corridor Plans' and the corridors which needed the greatest intervention had been defined.

It was proposed that up to £7m be made available from the Transformational Fund to develop the LCR Connectivity Strategy priority pipeline subject to approvals through the WYCA Assurance Process. Proposals to allocate the remaining £3m would be considered at a future meeting of the Committee.

Resolved:

- (i) That the Investment Committee recommends to WYCA the revised approach for the WY+TF Transformational Fund as set out in the submitted report.
- (ii) That the Investment Committee recommends to WYCA that capital expenditure of £7.00m is allocated for the WY+TF to develop the LCR Connectivity Strategy Priority pipeline taking into account the recent call for projects and Inclusive Growth Corridor Plans and that Expressions of Interest (Activity 1) be invited for consideration through the WYCA Assurance Process.

38. Capital Spend and Project Approvals

The Committee considered a report of the Director of Delivery on proposals for the progression of, and funding for, a number of West Yorkshire plus Transport Fund (WY+TF) and Growth Deal projects at Stages 1, 2 and 3 of WYCA's Assurance Process.

Members considered the following 6 schemes which were detailed in the submitted report:

Bradford Interchange Phase 1	Decision Point 2 (Case Paper)
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Bradford Interchange Phase 2	Decision Point 2 (Case Paper)
Project Beta	Decision Point 2 (Case Paper)
Natural Flood Management Programme	Decision Point 3 (Outline Business Case)
Wyke Beck Valley Flood Alleviation	Decision Point 4 (Full Business Case)
York Outer Ring Road Junction	Decision Point 4 (Full Business Case)

Members welcomed the flood alleviation schemes which would help reduce the risk of flooding for many homes and businesses and protect land for new development.

It was noted that the York Outer Ring Road (YORR) Upgrade project included improvements to several roundabouts to improve and reduce journey times which would be delivered in a number of phases. Councillor Waller, City of York Council, attended the meeting and advised members of the benefits the York Outer Ring Road Junction proposal would bring to the economy as part of their comprehensive and long term strategy for York.

The report also provided further details and outlined recommendations for the following schemes which have had Change Request reports assessed in line with WYCA's Assurance Process. :

ULEV Taxi Scheme	Activity 3 (Outline Business Case) Change Request
A62 Cooper Bridge	Activity 3 (Outline Business Case) Change Request
Steeton and Silsden and Shipley Rail Station Car Parks	Activity 5 (Full Business Case with Finalised Costs) Change Request
Hebden Bridge Rail Park and Ride	Activity 6 (Delivery) Change Request

Members discussed the importance of the ULEV Taxi Scheme and the need to progress the project as quickly as possible. It was noted that discussions had been held with the District Council Highways Departments and further information would be circulated to members. An update would be provided at the next meeting.

With regard to the Hebden Bridge Rail Park and Ride scheme, it was noted that this requested a small total funding increase and the Investment Committee recommended that approval be sought through delegation to WYCA's Managing Director.

It was reported that since the last meeting the following Change Requests had been assessed in line with WYCA's Assurance Process and approved through agreed delegation to WYCA's Managing Director:

Corridor Improvement Programme	Activity 3 (Outline Business Case) Change Request
LEP Loan 201 – Glasshoughton	Activity 6 (Delivery) Change Request

The Committee was also provided with details of decisions made through delegation to WYCA's Managing Director since the last meeting for the following schemes:

Cycle City Ambition Grant Phase 2 - Individual schemes	Decision Point 5 (Full Business Case with Finalised Costs)
Access Innovation Programme	Decision Point 5 (Full Business Case with Finalised Costs)
Strategic Business Growth Programme	Decision Point 5 (Full Business Case with Finalised Costs)
Rail Park and Ride Phase 1 – Mirfield (A)	Decision Point 5 (Full Business Case with Finalised Costs)
Leeds City Region Warm Homes Fund	Decision Point 5 (Full Business Case with Finalised Costs)

It was noted that the Leeds City Region Warm Homes Fund and WYCA website projects, both at Decision Point 2 (Case Paper) had proceeded directly to WYCA ahead of consideration by the Investment Committee due to the nature and/or time constraints related to their funding stream. The projects were approved at the WYCA meeting held on 14 December 2017.

Summaries of the schemes' Business Cases were attached as Appendices 1-11 of the submitted report. (Please note that Appendix 11 was exempt).

Resolved:

- (i) In respect of **Bradford Interchange Phase 1 (Decision Point 2)**, the Investment Committee recommends to WYCA that:
- The Bradford Interchange Phase 1 project proceeds through Decision Point 2 and work commences on Activity 3 (Outline Business Case) of the Assurance process.
 - An indicative approval to the total project value of up to £5.65m is given to be funded from the West Yorkshire plus Transport Fund, with Full Approval to spend being granted once the scheme has progressed through the Assurance Process to Decision Point 5 (FBC with Finalised Costs).
 - Further development costs of up to £0.100m are approved in order to progress the scheme to Decision Point 3 (Outline Business Case) taking the total project approval to £0.180m, and that WYCA enter into an addendum to the existing funding agreement with City of Bradford Metropolitan District Council for total expenditure of up to £0.180m from the West Yorkshire plus Transport Fund.
 - Future approvals are made in accordance with the Approval Pathway and Approval Route set out in this Case Paper. This will be subject to the scheme remaining within the tolerances outlined in the submitted Case Paper.

- (ii) In respect of **Bradford Interchange Phase 2 (Decision Point 2)**, the Investment Committee recommends to WYCA that:
- Approval is given to £0.512m pre-feasibility funding from the WY+TF Transformational Projects Fund to support the selection of a preferred option for progressing Bradford Interchange Phase 2 and that WYCA enter into a Funding Agreement with City of Bradford Metropolitan District Council for expenditure of up to £0.512m from the WY+TF Transformational Projects Fund.
- (iii) In respect of **Project Beta (Decision Point 2 Case Paper)**, the Investment Committee recommends to WYCA that:
- Project Beta proceeds through Decision Point 2 and work commences on Activity 4 (Full Business Case).
 - An indicative approval to the proposed grant funding award of £3m is given, to be funded from the Strategic Inward Investment Fund, with Full Approval to expenditure being granted once the scheme has progressed through the Assurance Process to Decision Point 5 (FBC with Finalised Costs).
 - Future approvals are made in accordance with the Approval Pathway and Approval Route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in the submitted report.
- (iv) In respect of **LCR Pilot Natural Flood Management Programme (Decision Point 3)**, the Investment Committee recommends to WYCA that:
- The LCR Pilot Natural Flood Management Programme proceeds through Decision Point 3 and work commences on Activity 4 (Full Business Case).
 - An indicative approval to WYCA's contribution of £1.700m (which will be funded through from the Local Growth Deal 3 fund) is given with Full Approval to spend being granted once the scheme has progressed through the Assurance Process to Decision Point 5 (FBC with Finalised Costs). The total project value is £3.801m.
 - Development costs of £0.045m are approved in order to progress the scheme to Decision Point 4 and that WYCA enter into a Funding Agreement for expenditure of up to £0.045m from the Local Growth Deal Fund.
 - Future approvals are made in accordance with the Approval Pathway and Approval Route set out in this report, including at Decision Point 5 through a delegation to WYCA's Managing Director following a recommendation by WYCA's Programme Appraisal Team. This will be subject to the scheme remaining within the tolerances outline in the submitted report.
- (v) In respect of **Wyke Beck Valley Flood Alleviation Project (Decision Point 4)**, the Investment Committee recommends to WYCA that:

- The Wyke Beck Valley Flood Alleviation Project proceeds through Decision Point 4 and work commences on Activity 5 (Full Business Case with Finalised Costs).
- An indicative approval to WYCA's contribution of £2.600m (which will be funded through from the Local Growth Deal 3 fund) is given with Full Approval to spend being granted once the scheme has progressed through the Assurance Process to Decision Point 5 (FBC with Finalised Costs).
- Future approvals are made in accordance with the Approval Pathway and Approval Route set out in this report, including at Decision Point 5 through a delegation to WYCA's Managing Director following a recommendation by WYCA's Programme Appraisal Team. This will be subject to the scheme remaining within the tolerances outlined in the submitted report.

(vi) In respect of **York Outer Ring Road Junctions Phase 1 (Decision Point 4)**, the Investment Committee recommends to WYCA that:

- The York Outer Ring Road Junctions Phase 1 project proceeds through Decision Point 4 and work commences on Activity 5 (Full Business Case with Finalised Costs)
- An indicative approval to YORR Phase 1 total forecast costs of up to £3.600m is given (to be funded from the West Yorkshire plus Transport Fund) with Full Approval to spend being granted once the scheme has progressed through the Assurance Process to Decision Point 5 (Full Business Case with Finalised Costs).
- Future approvals are made in accordance with the Approval Pathway and Approval Route outlined in this report including at Decision Point 5 through a delegation to WYCA's Managing Director following a recommendation by WYCA's Programme Appraisal Team. This will be subject to the scheme remaining within the tolerances outlined in the submitted report.

(vii) In respect of the **ULEV Taxi scheme (Activity 3 Change Request)**, the Investment Committee recommends to WYCA's Managing Director that:

- The Change Request to the ULEV Taxi scheme for additional development costs of £0.155m is approved, to be funded from the LTP match funding taking the total development cost approval to £0.180m.
- Future approvals are made in accordance with the Approval Pathway and Approval Route outlined in this report including at Decision Point 5 through a delegation to WYCA's Managing Director following a recommendation by WYCA's Programme Appraisal Team. This will be subject to the scheme remaining within the tolerances outlined in the submitted report.

(viii) In respect of **A62 to Cooper Bridge (Activity 3 Change Request)**, the Investment Committee recommends to WYCA's Managing Director that:

- The Change Request to the A62 to Cooper Bridge project for

additional development costs of £0.250m is approved, to be funded from the West Yorkshire plus Transport Fund taking the total development cost approval to £0.750m.

- WYCA enters into an addendum for £0.250m to the existing funding agreement with Kirklees Council for total development cost expenditure of up to £0.750m to be funded from the West Yorkshire Transport Fund.
- Future approvals are made in accordance with the Approval Pathway and Approval Route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in the submitted report.

(ix) In respect of **Steeton & Silsden Rail Park and Ride Car Park and Shipley Rail Park and Ride Car Park (Activity 5 Change Request)**, the Investment Committee recommends to WYCA's Managing Director that:

- The Change Request to Steeton & Silsden Rail Park and Ride Car Park and Shipley Rail Park and Ride Car Park for additional development costs of up to £0.166m is approved taking the total development costs approval for the Rail Park and Ride Tranche2 Programme to £0.897m to be funded from the West Yorkshire plus Transport Fund.
- WYCA enters into a new Section 56 Agreement with Arriva Rail North to the value of £165,432 in order to carry out the works at both sites.
- Future approvals are made in accordance with the Approval Pathway and Approval Route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in the submitted report.

(x) In respect of **Hebden Bridge Rail Station Car Park Extension (Activity 6 Change Request)**, the Investment Committee recommends to WYCA's Managing Director that:

- The Change Request to Hebden Bridge Rail Station Car Park Extension for additional development costs of up to £0.066m is approved taking the total development costs approval for the project up to 0.648m to be funded from the West Yorkshire plus Transport Fund.
- WYCA enters into a new Implementation Agreement with Network Rail to the value of £152,450 in order to carry out the works.
- Future approvals are made in accordance with the Approval Pathway and Approval Route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in the submitted report.

39. Growth Deal: Call for Projects - Next Steps

The Committee considered a report of the Director of Delivery which provided an overview of the submissions received relating to potential Growth Deal funding

following the recent Call for Projects, including feedback and further analysis following the Investment Committee workshop held on 31 October 2017.

Members noted the summary of key messages and discussed the Priority Areas detailed in the report. In respect of Priority 4(a), Housing, Regeneration and Digital, it was noted that several projects had forecast new homes outputs and it was important that WYCA consider supporting these to ensure that the overall target of 2,000 new homes is met. With regard to Priority 4(b), Transport Infrastructure, it was noted that further discussions were being held with the District Councils to agree wider projects which could be progressed through feasibility work to strengthen the state of readiness of the forward pipeline of schemes.

It was proposed that WYCA be asked to write to the schemes listed in the submitted report, setting out the next steps and indicating the in-principle support to those schemes, subject to successful progression through the WYCA Assurance Process and the availability of funding. It was noted that these schemes would be a 'Reserve List' and, should further Calls for Projects be made, submissions would be considered alongside schemes submitted in the recent call for projects. Project sponsors would be given the opportunity to update or revise previous submissions.

Resolved:

- (i) That the Investment Committee recommends to WYCA that the following projects identified in the submitted report are brought forward for consideration for entry into the WYCA pipeline list, pending the outcome of the programme re-profiling exercise and the future availability of funding, and subject to approval through the WYCA Assurance Process:
 - LCR Enterprise Zones Programme Phase 2
 - Institute for High Speed Railways and System Integration
 - York Central Phase 1 Kickstarter
 - Halifax Living
 - Wakefield City Centre South East
 - Bradford City Centre Heritage Properties
 - City Connect Cycle Programme Phase 1 and 2 Extension
 - Rail Station Car Park Extension Programme Phase 2
 - Stourton Inland Port
 - Huddersfield Station Gateway
 - Leeds City Centre Package
- (ii) That it be noted that further work is ongoing through discussion between WYCA and District officers to agree wider projects under Priority 4(b): Transport Infrastructure which could be progressed through feasibility work to strengthen the state of readiness of the forward pipeline of schemes. The conclusions from this exercise will be reported back to the Investment Committee.

40. Minutes of the Business Investment Panel held on 14 November 2017

Resolved: That the minutes of the meeting of the Business Investment Panel held on 14 November 2017 be noted.